

2010-14-EN



Feedback form Schools

Annual feedback from each CertiLingua[®] school is essential as a means of quality control and for purposes of accountability.

The completed feedback forms are to be submitted to the national CertiLingua[®] representatives by 1 September. The country representatives will store the feedback forms to make them available for further research on demand.

Academic year	
Name of school, address, website	
Name of CertiLingua [®] Coordinator	
Email address of CertiLingua [®] Coordinator	

0. Statistical information on CertiLingua[®]

Total number of graduates	Number of awarded CertiLingua [®] certificates*	Percentage of CertiLingua [®] awards in relation to total

** If no pupils are certified in the report year, it is not necessary to fill in numbers 1-5*

1. Public Relations

- How and when were students and parents informed about CertiLingua[®]?

Medium	Time	Details
<input type="checkbox"/> Circular letter		
<input type="checkbox"/> Info-event		
<input type="checkbox"/> Internal information brochure		
<input type="checkbox"/> Website		
<input type="checkbox"/> Infoboard		
<input type="checkbox"/> Other		

c) European/international competences.

In which way were the European/international competences as defined by Elos Level 4 acquired?

Subject, (possibly interdisciplinary)	Year	Course content

Participation in international projects	Duration	Objectives

Notes on 2. Programme

3. Documentation

In which way and format were foreign language, bilingual and international competences assessed and documented (at Upper Secondary Level)?

Internationally defined forms and formats	Year	Other forms and formats	Year
<input type="checkbox"/> Europass		<input type="checkbox"/> Mark in subjects	

<input type="checkbox"/> European Language Portfolio		<input type="checkbox"/> Project report	
<input type="checkbox"/> international language certificates		<input type="checkbox"/> Paper / extended essay	
<input type="checkbox"/>		<input type="checkbox"/> Publication	
<input type="checkbox"/>		<input type="checkbox"/> special learning achievement	
<input type="checkbox"/>		<input type="checkbox"/> work placement report	

Notes on 3. Documentation

4. Implementation

a) What kind of counselling was offered to the students? (e.g. regular tutorial meetings, steering group, parent-teacher-student group, internet platform, complaints box)

b) Which factors have contributed to a successful promotion of CertiLingua® at the school?

c) Which factors have hindered a successful promotion of CertiLingua® at the school?

5. Reflection

a) In which form and by whom has the CertiLingua[®] programme (content, objectives, results) been evaluated at the school?

b) To what extent did the evaluation include opinions and positions from outside the school community? (Press, TV, journals, non-school partners)

c) What effects did the opportunity to acquire the CertiLingua[®] label of excellence have on the choice of subjects? (Upper School level)

d) Has CertiLingua[®] contributed to

- the development of the school's foreign language programme in general?
- the strengthening of continued learning of languages?
- the promotion of bilingual courses?
- the profiling and reputation of the school as such?

	Foreign languages in general	Continued language learning	Bilingual courses	Profiling and reputation
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not evaluated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In that way:				

--	--	--	--	--

e) What effect/s did the implementation of CertiLingua® have on ...

the participating students? (i.e. incentive to perform, development of social commitment, improved orientation towards university courses and/or target professions)	
the student who did not participate in the CertiLingua® programme?	
the school programme?	
the school's reputation and profile?	

6. Alumni.

a) Contact to alumni has been established and is maintained by

Means	Notes
<input type="checkbox"/> Email communication	
<input type="checkbox"/> the school's website	
<input type="checkbox"/> a special CertiLingua® forum	
<input type="checkbox"/> the school magazine	
<input type="checkbox"/> other means	

b) The school has received the following feedback from alumni whose names are listed below: (on the label's utility and added value in finding internships, applying for access to university courses, professional posts etc)

Name, E-mail address	Statement

Please send these statements, together with the Alumni's email addresses, to the international programme leader, henny.roenneper@msm.nrw.de.

