

Application

- for initial accreditation as a CertiLingua[®] School
- for renewed accreditation as a CertiLingua[®] School¹
(already accredited since: _____)

The application for accreditation/ renewed accreditation should be submitted to the responsible education authority.

The school will give the assurance that all conditions for accreditation are fulfilled and document these in the attachment to the letter of application. The application documents that the school as a whole has considered the application in the relevant committees and has majority support within the school for the application. The application contains the information that the governors of the school have been informed. The school states its willingness to take part in the network of CertiLingua Schools and to actively participate in the quality assurance and development procedures agreed within the network

Validity

- initial accreditation as a CertiLingua School: 3 years
- renewed accreditation as a CertiLingua School: 5 years

School's letterhead

Please address to your Local Education Authority

with the request to comment and forward this application to the Ministry of Education of your country

Application for Accreditation as a CertiLingua School

Name of school hereby applies for entitlement to confer the CertiLingua Label of Excellence for Plurilingual European and International Competences in conjunction with the certificate signifying completion of school education and entitlement to enter a university.

As documented in the attachment, name of school fulfils the conditions required for accreditation. Consent has been obtained from the teachers and the responsible committees. These committees are aware that accreditation is conditional on the willingness to play an active role in the international CertiLingua Network and to assure and develop the quality of the courses offered which are relevant to CertiLingua.

We trust that this application will meet with a favourable response.

(Signature of Head of School)

¹ In case of renewed accreditation an informal report by the school's CertiLingua Coordinator is enclosed under point 5, documenting the process of CertiLingua at the corresponding school and naming positive impulses as well as difficulties encountered.

**Attachment to the application for accreditation as a CertiLingua School -
(Mandatory section)**

1. Consultation process with the parties involved (students, parents, teachers and school's management team)

The application for accreditation as a CertiLingua School has been discussed in the following school committees:

Committee	Date	Result of consultation

Contact / responsible teacher:

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2. Foreign languages offered

Language	Starting in year/grade	Based on elementary school courses

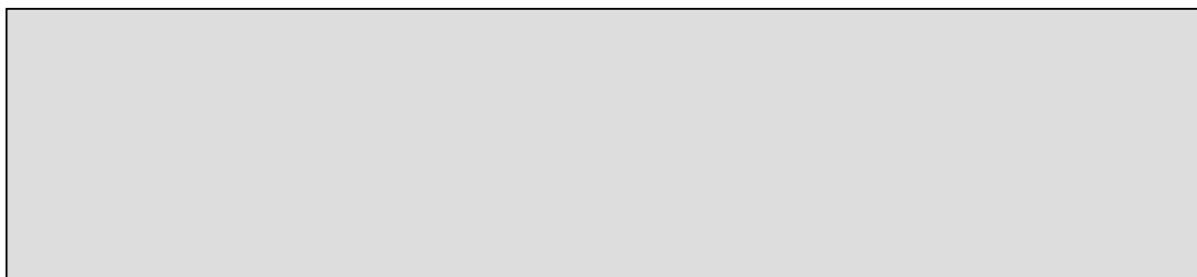
3. Courses offered for bilingual subjects / foreign languages as working languages /CLIL/EMILE

In the Upper School:

4. European/international competences – educational options

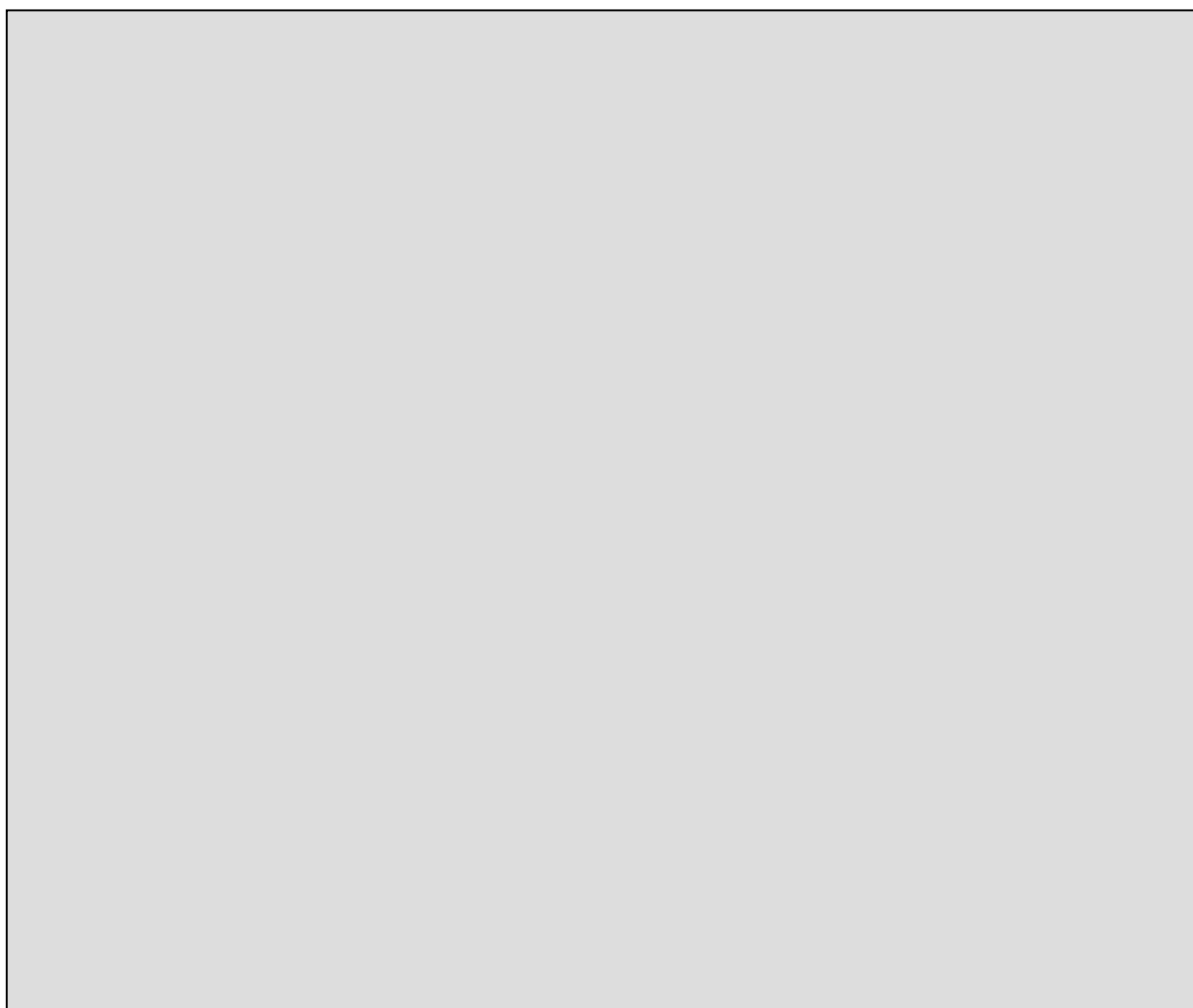
Knowledge about the European/international domain is a compulsory part of the curricula

European/international face-to-face



5. To be filled in for renewed accreditation:

Report about the process so far, positive impulses and possible difficulties:



(Optional section)

Submission of the School Programme

(Where appropriate, proportion of students with multilingual backgrounds, and handling of intercultural experience.)

- **Further activities involving foreign languages, bilingualism and internationalism (e.g. competitions or examination certificates).**

(Examples from the last 3 years)

- **Use of the Europass and a European language portfolio**

(Support to interested students in acquiring the Europass)

- **Human resources and qualifications of teachers in the last 3 years**

(e.g. deployment of foreign language assistants / native speakers as teachers / support from partners outside the school) [anonymous descriptions]

Independent User	B2	<p>Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialisation.</p> <p>Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party.</p> <p>Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options</p>
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CertiLingua® Standards of Excellence in Intercultural Competences

European – International Competences	
Knowledge of cultural and social diversity	<p>I have socio-cultural knowledge of foreign cultures whose languages I have acquired.</p> <p>I understand the importance, structure and function of European and international institutions (EU, CoE, UN etc.), in relation to each other and to national/regional affairs.</p> <p>I can apply my knowledge about communication and regard conventions of foreign cultures.</p>
Awareness and attitudes	<p>I am open to foreign languages and cultures and respect cultural and linguistic diversity.</p> <p>I can recognise, question and qualify opinions and prejudices of and in foreign cultures and modify my attitudes if necessary.</p> <p>I can form my own opinion about European and international issues (such as enlargement, constitution, globalisation, climate change etc.) and the consequences for citizens. I am aware of which issues can only be solved in international cooperation.</p>
Skills how to interact in intercultural contexts	<p>I can carry out and evaluate tasks together with people from other countries in face-to-face meetings.</p> <p>I can use strategic skills to recognise and resolve linguistic and cultural misunderstandings and conflicts in different forms of internationally organised project work.</p> <p>I can act in a reflected way in intercultural challenging encounters and situations.</p>