

School name

Date

Project documentation and reflection on the project

Produced for CertiLingua[®] purposes, following the CertiLingua[®] prerequisites

Name of the student

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1. Preface

- *When and where did the project take place? Where did I get the idea?*

1.1 Description of the project

- *Work planning: who meets whom? What should we work on?*
- *How is the project linked to the curriculum or the out-of-school activities?*
- *Which innovative aspects does this project bring to the school?*

1.2 Personal view on the project

- *Why did I choose this project?*
- *Why do I find this particular project of interest?*
- *Which are my expectations?*
- *Which are the questions that I have that are related to this project?*
- *How does this project contribute to the international context?
(European citizenship, world citizenship).*

1.3 Educational context of the project

- *Can the project be linked to one or more subjects?*
- *Is the project linked or leading to extracurricular activities?*
- *Is the project part of a Comenius project?*

2. Realization of the project

2.1 Factual description of the execution of the project

2.2 Personal experiences over the course of the project

- *What was my first impression?*
 - *Tell something about your experiences during the exchange*
 - *What did I find surprising, amazing, appalling.?*
 - *What struck me most?*
- (Important: Experiences should be noted over the course of the project, and not afterwards, this is not about evaluative reflection.)*

3. Reflection and Retrospection concerning the European and international competences as in the CFEC

- *How would I rate the project?*
- *How do I see the project now, looking back?*
- *What did I experience during the exchange, and how did my peer experience the exchange (according to my opinion)?*
- *What did we share and which were our differences?*
- *What has been the added value of the project for me personally?*
- *What has been the added value of the project in relation to my school career/professional career? (In retrospect, which were the links to the curriculum)*

4. Outlook

How will my experiences during this project influence my plans for the future, my beliefs and opinions?

5. References