



Feedback Form for CertiLingua®-Schools

Due: 1 September of the corresponding year

Annual feedback from each CertiLingua School is essential as a means of quality control and for purposes of accountability.

The completed feedback forms are to be submitted to the national CertiLingua Representatives by 1 September. The representative of the CertiLingua Member State will store the feedback forms to make them available for further research on demand.

Academic Year	
Name of School, Address, Website	
Name of CertiLingua Coordinator	
Email Address of CertiLingua Coordinator	

1. Statistical data on CertiLingua

Total number of graduates			Number of awarded CertiLingua Labels*			Percentage of CertiLingua Awards in relation to total
Total number	♀	♂	Total number	♀	♂	

*** If no CertiLingua Labels have been awarded in the report year, it is not necessary to fill in numbers 2 - 6.**

2. Programme

2.1 Plurilingual Competences

- Which foreign languages were offered at your school?
- Which foreign languages were taken by the CertiLingua Award Holders so that the plurilingual competences required could be developed and evaluated? (Level B2 as defined in the Common European Framework of Reference for Languages in two target languages).

Languages offered at school	Number of CertiLingua Awards
<input type="checkbox"/> English	
<input type="checkbox"/> French	
<input type="checkbox"/> Spanish	
<input type="checkbox"/> Dutch	
<input type="checkbox"/> German	
<input type="checkbox"/> Italian	
<input type="checkbox"/> Russian	

2.2 Bilingual Competences

- Which subject/s taught in a foreign language at Upper Secondary level (CLIL) was/were offered at your school?
- Which subject/s taught in a foreign language at Upper Secondary level (CLIL) was/were taken by the CertiLingua Award Holders?

Subjects offered at your school	Language	Number of CertiLingua Awards
e.g. History	English	2

2.3 European and International Competences.

- In which subjects / courses at upper secondary were the European and International competences as defined by the **CertiLingua Standards of Excellence in Intercultural Competences** acquired by CertiLingua Award Holders?

Subjects / Courses possibly interdisciplinary	Language	Number of CertiLingua Awards
e.g. Geography	French	1

- Please list the international projects the CertiLingua Award Holders took part in to demonstrate their ability to act internationally in a face-to-face project.

Type of the international project	Focus of the international project (e.g. social, political, cultural, ...)	In collaboration with the following country/countries	Number of CertiLingua Awards
International internship			
School exchange programme			
Erasmus ⁺ projects			
Individual face-to-face projects			

- Notes on Programme

3. Documentation

- In which way and format were foreign language, bilingual and international competences assessed and documented (at Upper Secondary Level)?

Internationally defined forms and formats	Number of CertiLingua Awards	Other forms and formats	Number of CertiLingua Awards
<input type="checkbox"/> Europass		<input type="checkbox"/> Mark in subjects _____ _____ _____	
<input type="checkbox"/> European Language Portfolio		<input type="checkbox"/> Project report	
<input type="checkbox"/> International Language Certificates _____ _____ _____		<input type="checkbox"/> Paper / extended essay	
<input type="checkbox"/> Autobiography of Intercultural Encounters (AIE)		<input type="checkbox"/> Publication	
<input type="checkbox"/>		<input type="checkbox"/> special learning achievement	
<input type="checkbox"/>		<input type="checkbox"/> work placement report	

- Notes on Documentation

4. Implementation

- 4.1 What kind of counselling was offered to the students? (e.g. regular tutorial meetings, steering group, parent-teacher-student group, internet platform, complaints box)

- 4.2 Which factors have contributed to a successful implementation of CertiLingua at the school?

5. Reflection

- 5.1 In which form and by whom has the CertiLingua programme (content, objectives, results) been evaluated at the school?

- 5.2 To what extent did the evaluation include opinions and positions from outside the school community? (Press, TV, journals, non-school partners)

5.3 What effects did the opportunity to acquire the CertiLingua Label of Excellence have on the choice of subjects at upper secondary level?

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5.4 Has CertiLingua contributed to

- the development of the school's foreign language programme in general?
- the strengthening of continued learning of languages?
- the promotion of bilingual courses?
- the profiling and reputation of the school as such?

	Foreign languages in general	Continued language learning	Bilingual courses	Profiling and reputation
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not evaluated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In that way:				

5.5 What effect/s did the implementation of CertiLingua have on ...

the participating students? (i.e. incentive to perform, development of social commitment, improved orientation towards university courses and/or target professions)	
the students who did not participate in the CertiLingua programme?	
the school programme?	
the school's reputation and profile?	

6. Alumni

6.1 Contact to alumni has been established and is maintained by

Means	Notes
<input type="checkbox"/> Email communication	
<input type="checkbox"/> the school's website	
<input type="checkbox"/> a special CertiLingua forum	
<input type="checkbox"/> the school magazine	
<input type="checkbox"/> other means	

6.2 The school has received the following feedback from alumni whose names are listed below: (on the label's utility and added value in finding internships, applying for access to university courses, professional posts, etc.)

name, email address	Comment on CertiLingua