CertiLingua® Face-to-Face Projects: <u>Guidelines for Tutors</u>

Explaining the idea of the face-to-face project

- The aim of the student's project: the acquisition of European and international competences

- The purpose of the CertiLingua Project Documentation: written proof of the acquired European and international competences

- Main focus: face-to-face encounter and European / international aspects are central features of the project and its documentation. The project documentation is not an abstract research paper.

- Linking the project to the school curriculum may facilitate the formulation of their European / international project questions and may help students to develop an idea of how to design their project.

- Tutors should encourage students to consult additional colleagues from other subjects if their expertise is required.

How to identify a suitable topic of the student's project

- What are the student's personal interests? Is the project personally relevant for the student?

- Does the project have a clear goal?

- Does the project enable the student to deal with and reflect upon European and international matters?

Developing and refining a central question

- Is the central question phrased in a way that it encourages students to adopt a different perspective? Is it open enough to be altered or refined in the course of the project? Is it precise enough to be dealt with sufficiently in the project documentation?

- Does the student develop a hypothesis that includes his/ her own intercultural expectations with regard to the face-to-face encounter in the host culture?

Carrying out the project / Writing the project documentation

- Is the character of the face-to-face encounter suitable for a critical reflection?

- Method: How is insight into the host culture gained and how does its critical reflection lead to new perspectives?

- Quoting secondary sources is usually not required